

COUNTY OF MERRIMACK EMPLOYMENT APPLICATION

Human Resources Department
McDonnell Building
4 Court Street, Suite 2
Concord, NH 03301
(603) 228-0331

Merrimack County Nursing Home
325 Daniel Webster Highway
Boscawen, NH 03303
(603) 796-2165

Department of Corrections
314 Daniel Webster Highway
Boscawen, NH 03303
(603) 796-3600

POSITION(S) APPLIED FOR _____ DATE OF APPLICATION ____/____/____

NAME _____
LAST FIRST MIDDLE

ADDRESS _____
STREET CITY STATE ZIP

TELEPHONE _____ SHIFT APPLYING FOR (if applicable) _____
AREA CODE

Are you at least 18 years of age? YES NO

Have you previously worked for Merrimack County? YES NO

Are you legally eligible for employment in this country? YES NO
(Proof of U.S. citizenship or immigration status will be required upon employment.)

Date available for work?..... ____/____/____

Type of employment desired: Full-Time Part-Time Temporary Other _____

Have you been convicted of a crime that has not been annulled by the court? YES NO
(Such conviction may be relevant, but does not automatically bar you from employment. Each case is considered on it's individual merits.)

If yes, give date, location, and nature of crime. _____

Indicate whether conviction was a misdemeanor or a felony. _____

Have you ever been "convicted" of abusing, neglecting, or mistreating individuals? _____ If yes, please explain.
For nursing home applicants only

How did you hear about Merrimack County? _____

EMPLOYMENT HISTORY List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly rate/salary Start \$ _____ per ____ Final \$ _____ per _____	

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly rate/salary Start \$ _____ per ____ Final \$ _____ per _____	

AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT HISTORY (Cont.)

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly rate/salary Start \$ _____ per ____ Final \$ _____ per _____	

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly rate/salary Start \$ _____ per ____ Final \$ _____ per _____	

SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our Company.

EDUCATIONAL BACKGROUND

NAME AND LOCATION	YEARS COMPLETED	DID YOU GRADUATE?		COURSE OF STUDY
		Major	Degree	
High School				
College				
Other				

REFERENCES

NAME	TELEPHONE	YEARS KNOWN
	Area Code ()	
	Area Code ()	
	Area Code ()	

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment in accordance with the County of Merrimack Policies and Procedures.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant _____ Date ____/____/____

Comments: _____