

January 21, 2010 – The Merrimack County Board of Commissioners met at 8:30a.m. at the Merrimack County Nursing Home, 325 Daniel Webster Highway, Boscawen, New Hampshire. Commissioner Blanchard, Commissioner Bernier, County Administrator Kathleen Bateson and Administrative Assistant Melinda Harrison was also in attendance. Commissioner Hammond was not in attendance.

Commissioner Blanchard explained that she would entertain a motion to go into non-public session.

Commissioner Bernier “Ms. Chairman, I move to enter into non-public session for the purpose of discussing a personnel matter at the Merrimack County Nursing Home pursuant to RSA 91-A:3, II (a) and consideration of pending claims or litigation at the Merrimack County Nursing Home pursuant to RSA 91-A:3 II (g).

Seconded by Commissioner Blanchard.

Commissioner Blanchard stated this requires a roll call vote and the secretary shall call the vote. Administrative Assistant Melinda Harrison called roll with the following votes.

Commissioner Bernier - yes

Commissioner Blanchard – yes

Commissioner Blanchard stated a majority of the board having voted yes we will now go into non-public session time being 8:30a.m.

Commissioner Bernier moved to come out of non-public session at 9:15a.m.

Seconded by Commissioner Blanchard.

Commissioner Bernier – yes

Commissioner Blanchard – yes

Commissioner Blanchard it is a vote in favor and I do so declare, we will now return to public session.

1. Minutes of previous meeting:

Commissioner Bernier moved approval of the minutes from the January 7, 2010 meeting. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

Page 2

2. Vendor Manifests

- a. 1/7, 1/8, 1/15

Commissioner Bernier moved approval of the vendor manifests as presented. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

3. Human Resources Director Sara Lewko and Nursing Home Administrator Lori Brown:

- a. Employment Termination

Ms. Brown explained she comes before the Board today with a termination of employment for Tim Church, Licensed Practical Nurse since September 30, 2008.

Ms. Brown stated that Mr. Church put in a request requesting a leave of absence from January 5, 2010 – January 29, 2010 to work at a second job. This request was denied.

On December 31, 2009 Mr. Church submitted a request that effective 1/5/10, he was going registry. The Director of Nursing reviewed this note and decided that Merrimack County did not need Mr. Church on registry. Mr. Church left for his second job assignment and did not report for his regularly scheduled shifts after 1/5/10.

Ms. Brown spoke with Mr. Church on 1/8/10 and told him that he was not approved for leave and as of 1/5/10 he was considered absent without leave. Mr. Church was informed at this time that Ms. Brown would be requesting termination of his employment. Discussion followed.

Commissioner Bernier moved approval of termination of employment for Mr. Tim Church as presented. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

4. County Administrator Kathy Bateson:

- a. TAN's Sale

Ms. Bateson explained there will be a TAN's Sale in February and the 2010 authorized amount of borrowing will not exceed \$39,000,000. Ms. Bateson explained she had minutes to reflect this that will be sent to bond counsel. Ms. Bateson indicated that perhaps Commissioner Bernier could sign since Commissioner Hammond was not present to do so.

Commissioner Bernier moved that the Merrimack County Commissioners authorize the borrowing of an amount not to exceed thirty nine million dollars (\$39,000,000) in tax anticipation notes during the fiscal year ending December 31, 2010. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

Page 3

b. Prosecutorial Services

Ms. Bateson explained she has two more prosecutorial agreements on behalf of County Attorney Kathi Rogers. Wilmot and Chichester.

Commissioner Bernier moved approval of both Wilmot and Chichester prosecutorial agreements as presented. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

c. General County Issues

Ms. Bateson explained that she put information in the Board's packet regarding RSA 100-A:14, XII legislation notification to NH Retirement System participating employers that if enacted, may have a cost impact on employers. Discussion followed.

Ms. Bateson briefed the Board on general County issues.

5. Treasurer James Monahan:

a. Town of Hill Letter

Mr. Monahan explained to the Board that a letter was drafted and will be sent to the Town of Hill regarding the lateness in paying their County portion of taxes. The total penalty is \$1,626.02.

Mr. Monahan briefed the Board on the energy committee he would like to see established. Mr. Monahan stated he generated a letter to the Board indicating who he thought should be on the committee. He also stated the Board should nominate those indicated and that the Delegation Chair will appoint the two members from the Delegation.

Commissioner Bernier moved to nominate Commissioner Hammond, James Monahan, Jack McEnany, County Administrator Kathy Bateson, and Sid McDonald as members of the energy committee. A member of a local energy committee will also be chosen at a later time. Seconded by Commissioner Blanchard. Motion carried 2 to 0.

6. Commissioner Elizabeth Blanchard:

a. Policies

Commissioner Blanchard thanked Human Resources Director Sara Lewko for distributing the policies to the Board for their review.

Ms. Bateson suggested the Board meet with Primex for some education on the policies. Discussion followed.

Page 4

Commissioner Hammond joined the meeting at 9:30a.m.

Commissioner Blanchard indicated she would be on vacation from February 24th – March 2nd.

Commissioner Bernier indicated he would be on vacation from January 21st – April 14th.

Next meeting scheduled for February 4th at 9:00a.m.

Meeting adjourned at 9:45a.m.

Respectfully submitted,

Leslie G. Hammond, Clerk